Kemmcom registration and usage manual

1. To start with the registration process go to the website https://mdw.kemmcom.net and on the top menu click on Sign up as a trainee from the dropdown menu.
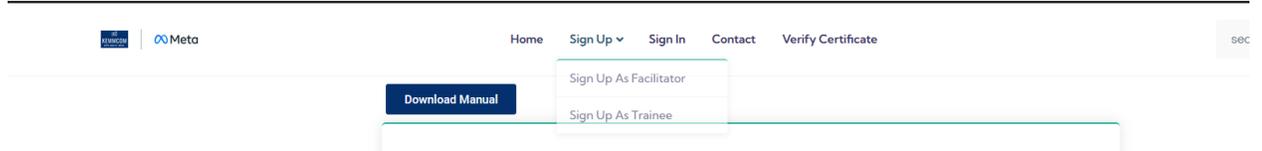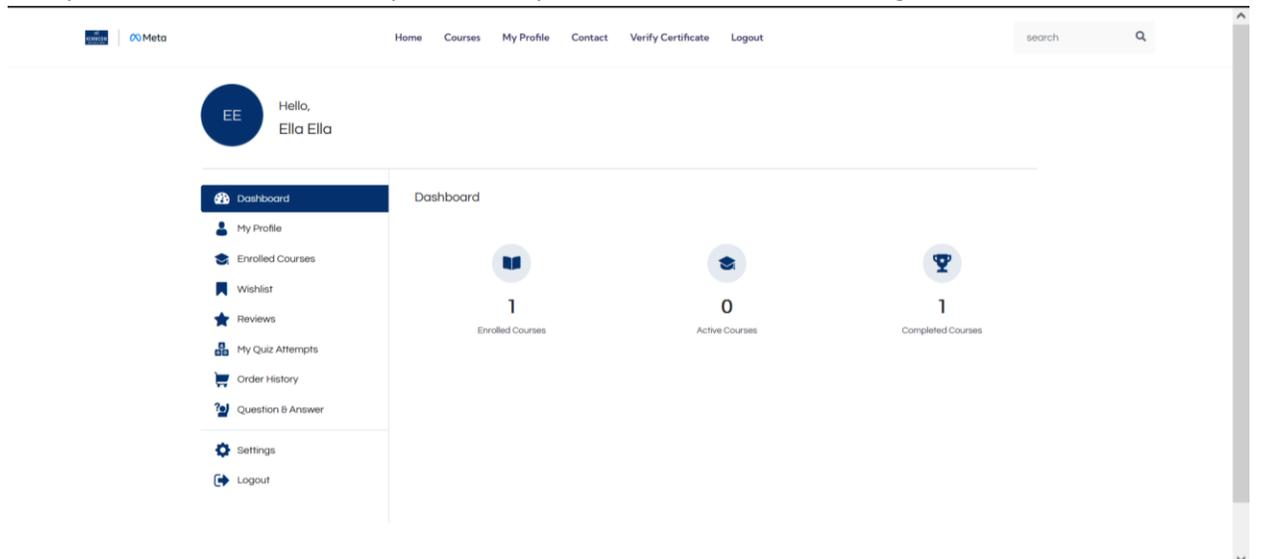

2. Then the registration page will open up and here feel all your information correctly and agree to the terms and conditions then click register button.
https://mdw.kemmcom.net/student-registration/
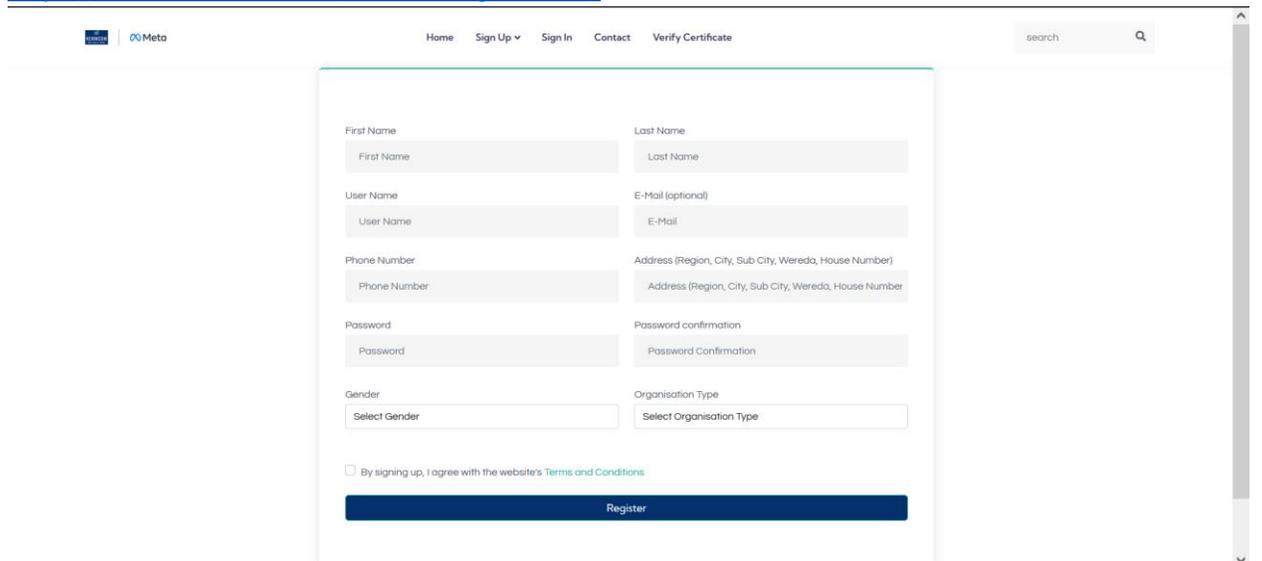
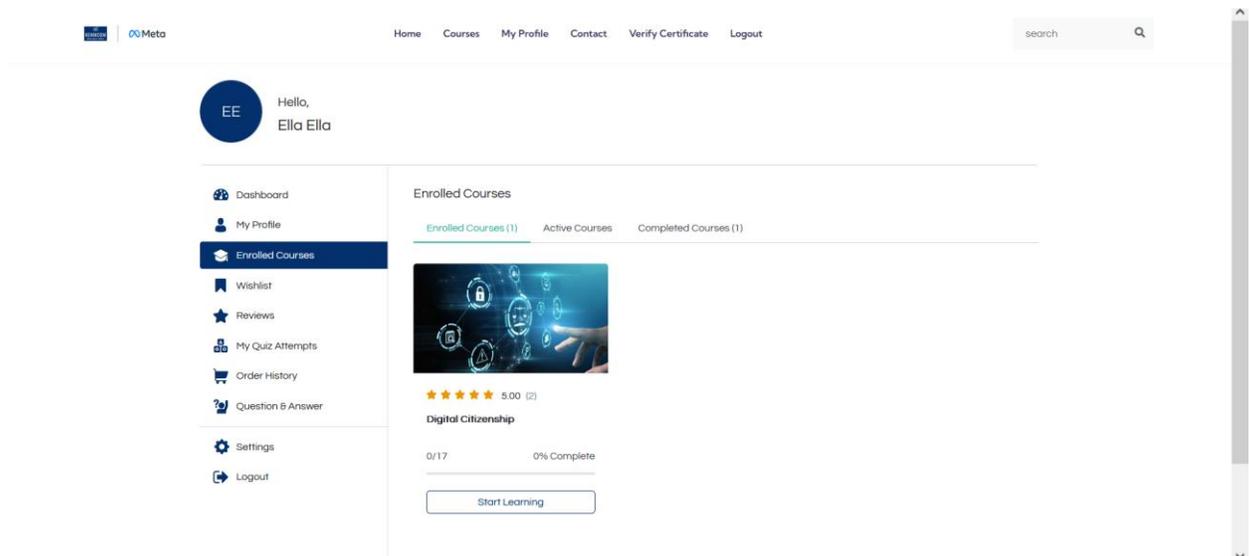3. If all your information is correct you will see your trainee dashboard loading

Here you can follow the right side menus to navigate through your dashboard

4. To edit your profile information click on Settings menu
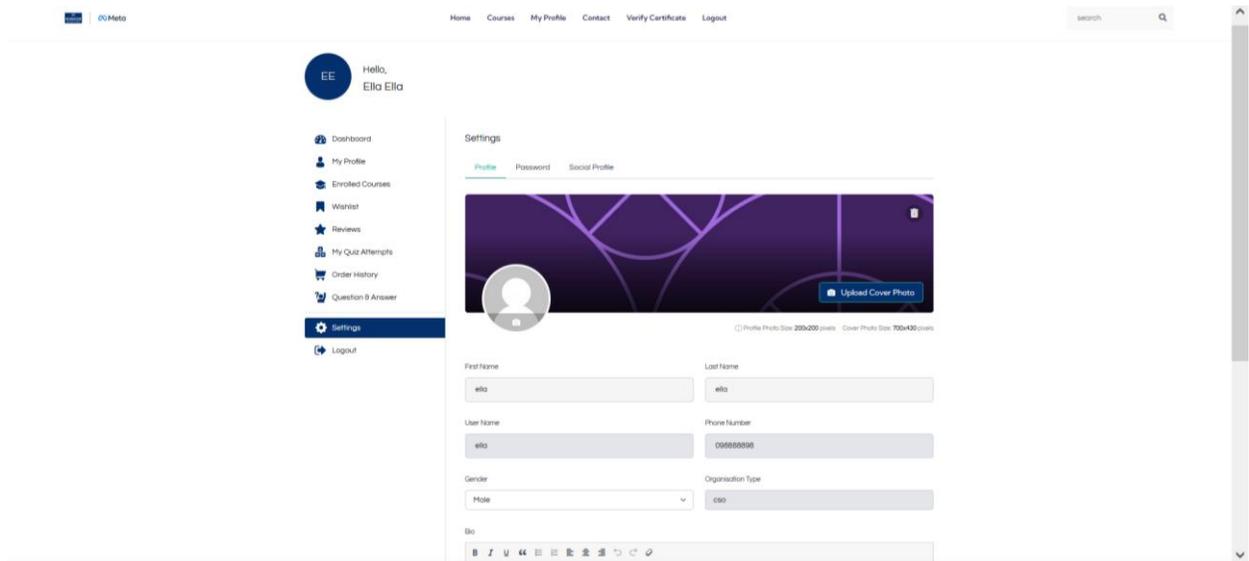
Here you can update your details.

5. To see your courses click on the Enrolled courses menu

Here all the courses that you have enrolled will be listed categorically as their completion status then to open the course page click on the title or **start learning** button.

6. How to open the course contents
   To open the course contents on the course page

Here on the topic of course section click on the topic you want to learn and the following window will open.
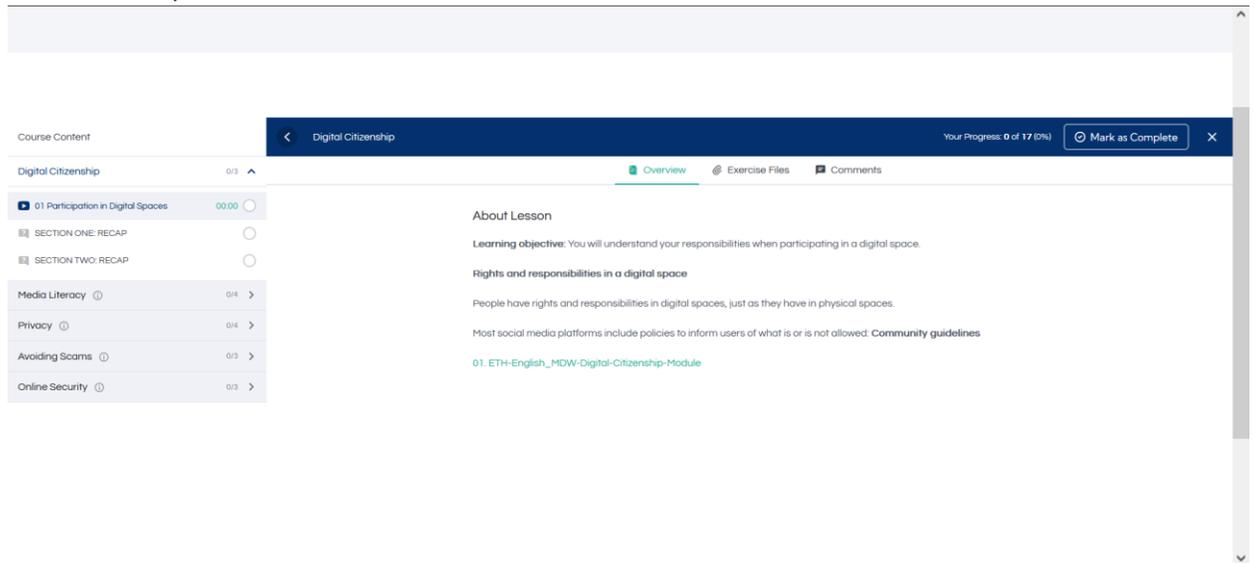
Here you can read the topic contents download the course materials and give comments as well, when you finish reading click on **Mark as Complete** button and it will take you to the next topic or the quiz section if there is any available.

7. How to download my certificate
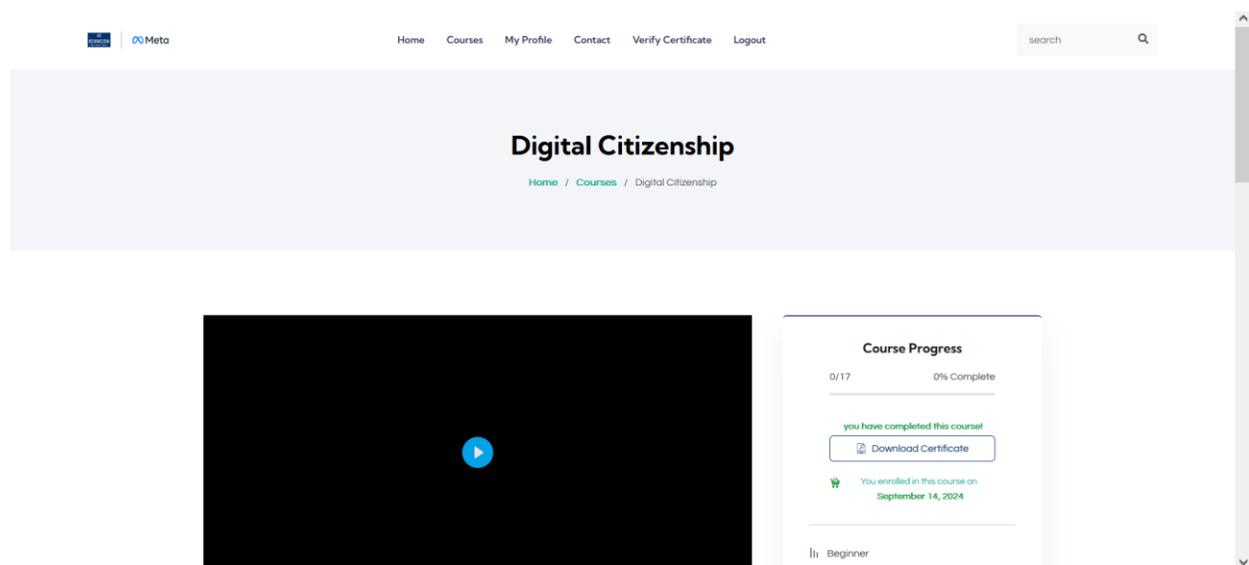
To download your certificate go back to your course main page were you have read about the course description and Topic of Contents
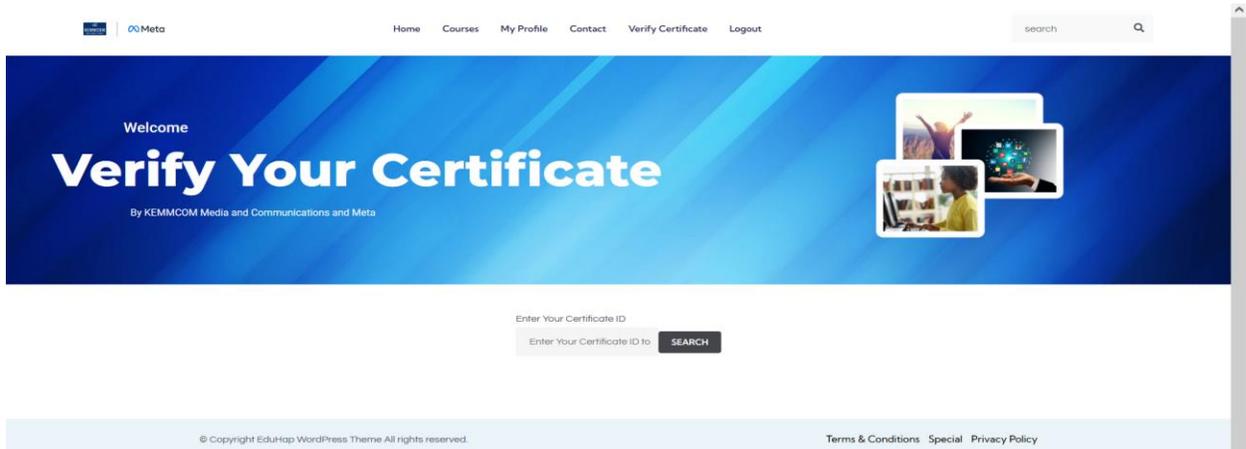

On this page click on the **Download Certificate** button and it will generate your certificate and give you your certificate as a PDF file.
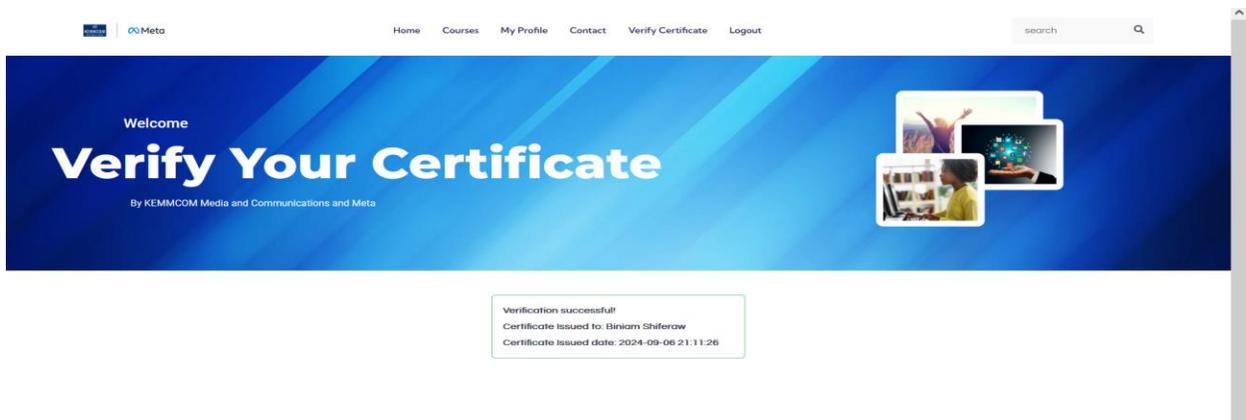
8. How to verify certificate

To verify your certificate click on the Verify certificate menu on the top of the page

https://mdw.kemmcom.net/verify-certificate

Here feel your Certificate ID and click search then if your certificate is correct you will see a success message with the details about the certificate.

If your certificate ID is not correct you will find a message telling you verification has failed